

MX3193-24



## Letter of Invitation

# REQUEST FOR QUOTATION

Ministry of Education  
Bikenibeu  
P.O.Box 263  
Republic of Kiribati

To Whom It May Concern,

The Ministry of Education wishes to invite Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

**Procurement No:** RFQ-23-G002-24

**Issue Date:** 03 June 2024

**RFQ Closing Date:** 25 June 2024

**Procurement Title:** Request for Quotation (RFQ) for School Stationary, Resources and Equipment 2025

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Special Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

[Birati Titon]

[OIC Secretary]

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki) (or another dedicated email address)

*\* Please note that late submissions will not be considered*